



UNITED NATIONS DEVELOPMENT PROGRAMME
Democratic Transition Unit (DTU)
For Social Cohesion and Democratic Participation (SCDP)

Travel Report

Name :	Shailja Ale
Title :	Administrative Officer
Itinerary:	Kathmandu - Nagarkot - Kathmandu
Purpose :	Orientation to grantee from Mid and Far West at Chisapani and inventory verification at Dhangadi Regional Field Office on 12 April 2017.

1. Persons Accompanying Travel

S.No.	Name	Title
1	Bal Krishna Gurung	RPA, SCDP (Chisapani-DHI-KTM)
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2. Travel Details

Date	From	To	Main Activity
11 April 2017	Kathmandu	Chisapani via Dhangadi	<ul style="list-style-type: none">• Orientation to grantee from Mid and Far West region on minimum guidelines on photography at Siddhartha Resort at Chisapani, Kailali on 12 April 2017• Office asset (non-capital) verification at Dhangadi Regional Field Office on 12 April 2017.
12 April 2017	Chisapani	Dhangadi	
13 April 2017	Dhangadi	Kathmandu	

3. Main activities undertaken during travels (meetings, interactions, discussions)

- Orientation to grantee from Mid and Far West region on minimum guidelines on photography at Siddhartha Resort at Chisapani, Kailali on 12 April 2017.
- Office asset (non-capital) verification at Dhangadi Regional Field Office on 12 April 2017.

4. Main observations and findings

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5. Issues and problems observed

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6. Main decisions of the TRAINING

The team to prepare and submit AWP and QWP by first week of January 2017.

7. Recommendations for further actions

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Submission Date :	21 April 2017	Signature:	
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